



**KELKAR EDUCATION TRUST'S**  
**VINAYAK GANESH VAZE COLLEGE OF ARTS, SCIENCE & COMMERCE**  
**(AUTONOMOUS)**  
Re-accredited (4<sup>th</sup> Cycle) by NAAC with "A" Grade  
Mithagar Road, Mulund East, Mumbai – 400081.

**NOTICE FOR FIRST YEAR ADMISSION**  
**Academic Year 2026-2027**

**F.Y.B. A/ F.Y.B.SC / F.Y.B.COM (OTHER THAN VAZE STUDENTS)**

**PLEASE NOTE: -**

1. The entire admission process is conducted **ONLINE**.
2. **Offline forms are not available.**
3. **In-House Students:** Please note that seats are **NOT RESERVED** for Vaze College in-house students in any of the SFC courses. In-house students must apply through the "Non-Vaze Students" admission process for these programs.
4. **Merit Lists:** Selection will be based on merit, as per the University of Mumbai circulars.
5. **FYBA Subject Preference:** Selecting a subject preference does not guarantee allotment. Final subject allocation will occur during the physical verification of documents for students appearing on the merit list.
6. **Admission to F.Y.B.Sc. is strictly provisional until the fee payment is confirmed.** Please note that payment of fees does not guarantee allotment of your preferred Major, Minor, or Elective subjects. Final subject allotment will be based on merit and seat availability in each department.
7. Students wishing to apply for more than one course must fill out separate forms (**both the University Pre-Admission Enrolment and the Vaze College Admission Form**) for each program. (FYBA/FYBSC/FYBCOM .)
8. **Gap Students:** Candidates with a gap in their education must apply in person at the **College Office Counters** within the dates specified in the admission schedule.

**9. FOLLOWING TWO STEPS ARE COMPULSORY FOR SEEKING ADMISSION**

<b>FIRST STEP</b>	Submission <b>Pre- Admission Online Enrolment Form</b> on <u>University Website :-</u> <a href="https://muugadmission.samarth.edu.in/">https://muugadmission.samarth.edu.in/</a>	Last Date 21 <sup>st</sup> May 2026 (Time: - up to 1.00 pm)
<b>SECOND STEP</b>	Online Submission of <b>Vaze College Admission Form</b> : - <a href="https://enrollonline.co.in/Registration/Apply/VAZE">https://enrollonline.co.in/Registration/Apply/VAZE</a>	

Course Name	Mobile No.	Time
<b>FYBA / FYBSC / FYBCOM</b>	<b>9137730741</b>	10.30am 1.00 pm and 2.00 pm to 4.30pm
<b>Technical Query Number</b>	9209009488	11.00 am to 1.00 pm and 2.00 pm to 5.00 pm

**IMPORTANT: While filling out the University of Mumbai portal, students applying for regular programs must specifically select the following options:**

- Bachelor of Commerce (Autonomous)
- Bachelor of Arts (Autonomous)
- Bachelor of Science (Autonomous)

**To find our college on the University Portal, search using:**

**MU-0288 The Kelkar Education Trust's Vinayak Ganesh Vaze College of Arts, Science and Commerce (Autonomous), City: Mumbai.**

## **IMPORTANT GUIDELINES FOR THE ADMISSION PROCEDURE:**

1. **Academic Bank of Credits (ABC ID):** It is mandatory to generate an ABC ID before starting the application. Create yours here: <http://www.abc.gov.in/>
2. **University Enrolment:** Completion of the **Pre-Admission Online Enrolment Form** on the **University of Mumbai** website is **MANDATORY**.
3. **College Application:** Completion of the **Vaze College Admission Form** using the following link is **MANDATORY**: <https://enrollonline.co.in/Registration/Apply/VAZE>
4. **Document Readiness:** Ensure you have scanned copies of the following documents ready for upload (Max size: 200kb):
  - University Pre- Admission Enrolment Form
  - SSC Mark sheet
  - H.S.C. Online-Mark sheet
  - H.S.C Leaving Certificate
  - Aadhar Card
  - ABC ID Certificate
  - Caste Certificate /Ex-Servicemen Certificates. (IF APPLICABLE)
  - Sports (Achievement period: 2024-25 and 2025-26; must be District level or above)
  - Cultural Certificates (Achievement period: 2024-25 and 2025-26; must be District level or above)
5. **Status of (Non-Vaze) Students:** The following candidates will be treated as **OUTSIDER** students and must select the "Non-Vaze College" category:
  - Students who passed the H.S.C. Exam in March 2026 via **Form No. 17**.
  - Former Vaze College students who passed their H.S.C. Exam **prior to March 2026**.
5. Upon successful submission, students must download a digital copy and maintain a **printed hard copy** of the application form for future verification.

## ADDITIONAL DOCUMENTATION FOR OTHER-THAN-MAHARASHTRA BOARD STUDENTS

Students from boards other than the Maharashtra State Board must upload the following documents in the designated slots:

1. Upload both **Migration Certificate** and **Transfer Certificate (TC)** in place of Leaving Certificate.
2. SSC Marksheet & Passing Certificate upload in place of S.S.C Marksheet
3. HSC Marksheet & Passing Certificate upload in place of H.S.C Marksheet

## INSTRUCTIONS FOR FILLING THE VAZE COLLEGE ONLINE

### ADMISSION FORM:

Steps No.	
1	Click on <a href="https://enrollonline.co.in/Registration/Apply/VAZE">https://enrollonline.co.in/Registration/Apply/VAZE</a> to visit Student Portal and then Create New Student Account on the portal by filling the required details such as Username, Password, Mobile Number and Email ID as shown below.
2	Once you finish Creating New Student Account, you will be able to see a pop-up message saying that (Registered Successfully! Username and Password Send on Registered Mobile No). Press “OK” to continue
3	On entering the mobile number, username and password will be generated and send on your registered Mobile Number or Email-id Respectively.
4	Click on “Go to Login” button present on the bottom of screen. Now enter the credentials which you have received and click on the login option to Successfully Login To The System.
5	This is Terms and Condition Page. Here student have to simply click on “Accept” button to proceed further.
6	Select Course level Under Graduate/Post Graduate using drop down Note: <b>For BACHELORS courses select UNDER GRADUATE</b> <b>For MASTERS courses select POST GRADUATE</b> To proceed further click on “Continue” button.
7	This is Personal Details Page, here student need to enter their Personal Details Such as first name, middle name, last name, email, gender etc. (Please note that all the red mark fields are mandatory).

8	<p>Next page is Address Details Page, here student need to fill their Personal or Local address. Once the student complete filling the personal details then they need to click on “Save and Next Button”. If both Address are Same then click on “Same as Permanent Address” option present on screen. Once student complete filling the address details form then click on “Save and Next Button”.</p>
9	<p>Next page is Education Details Page, here student need to fill the Education Details of the Last School/College attended, Exam Level, Exam Name, Board etc. Further click on "Add" button to add the Education Details. (Note: Student can add multiple Education Details as Per the College Requirement).</p>
10	<p>Next page is Photo and Signature Page, here student need to Upload Your Photo and Signature. Click on the Upload Photo and Upload Signature button and select the valid file. Once you complete uploading photo and signature then click on “Save and Next Button”. (Note: photo size should be max 500kb and Signature size should be max 300kb).</p>
11	<p>Next page is Course Selection Page, here the student need to select the Desired Course from the list of Course available in the dropdown list.</p>
12	<p>Next page is Last Qualifying Details Enter your Last qualified exam details (For Eg., HSC 12th) Click on “Save and Next” Button to proceed further.</p>
13	<p>Next page is Document Details Page, here student need to submit all the Required Documents which are Mandatory. Click on the Upload Documents button and select the Desired Document which students want to upload. Once students complete submitting all the documents then they need to click on “Submit Button”. <b>(Note: Document max size should 200kb)</b></p>
14	<p>Next page is NEP Subject Details, here student need to select Major group and Minor groups. Select Medium of Instruction then select Major Group from the dropdown then Click on Add to add the major subjects. Click on the Save Major Preference and then select Minor Group Tab to select other Subject categories.  On <b>Minor Group page</b>, Other subjects category need to be selected and added. After selecting all the preferences click on Save Sub Preferences. Then Click on Save &amp; Next.</p>
15	<p>Please click on “PAY NOW” button to complete the Payment process.</p>
16	<p>Click on ‘PREVIEW APPLICATION’ button to check all the details entered by you in the form are correct. If any Correction is there then please do the necessary changes and Click on ‘CONFIRM APPLICATION’.</p>

## **SPECIAL INSTRUCTIONS FOR F.Y.B.COM. SUBJECT PREFERENCES**

Students applying for the B.Com. (Regular) program must note the following schedule and procedure for subject selection:

1. **Eligibility:** The Subject Preference Form will be accessible only after the student's admission is confirmed and the full admission fees are paid.
2. **Selection Window:** The link for subject selection will be active from 9th June to 11th June 2026.
3. **Automatic Allotment:** Major Subjects, VSEC (Vocational Skill Enhancement Course), AEC (Ability Enhancement Course), and VEC (Value Education Course) are mandatory and will be automatically allotted by the system.
4. **Elective Selection:** Students will only be required to choose their preferences for:
  - OE (Open Elective)
  - IKS (Indian Knowledge System)
  - CC (Co-Curricular Course)
5. **Final Allotment:** The list of final subject allotments will be uploaded on the College Website on 13<sup>th</sup> June 2026.

### **Important Note:**

**Subject allocation of OE, IKS & CC is based on a 'First-Come, First-Served' principle. To secure your preferred electives, please complete the admission process and fee payment immediately after your name appears on the Merit List.**

## **ADDITIONAL INFORMATION ABOUT ELIGIBILITY**

To be eligible for admission, candidates must have passed the H.S.C. (XII) Examination in their **first attempt (February/March 2026)** as per the following stream requirements:

<b>Course Name</b>	<b>Eligible H.S.C. Stream</b>
<b>B.Sc. (Regular)</b>	XII Science
<b>B.Com. (Regular)</b>	XII Commerce, XII Science
<b>B.A. (Regular)</b>	XII Arts, Science, or Commerce

## **IMPORTANT STATUTORY DISCLOSURES**

### **UNIVERSITY ENROLMENT VS. COLLEGE ADMISSION**

- **The University of Mumbai "Pre-Admission Online Enrolment Form" is a MANDATORY prerequisite for all students. However, completing this registration DOES NOT constitute an application for admission to V. G. Vaze College (Autonomous).**
- **To be considered for admission at Vaze College (Autonomous), applicants must complete the Vaze College Online Application Form in addition to the University registration.**
- **Program-Specific Applications:** A separate application form must be submitted for every program candidates wish to apply for. For example, an application for the B.Sc. program does not qualify you for consideration in the B.A. program or any other course.
- **Anti-Ragging Affidavit:** It is mandatory to download the **Anti-Ragging Affidavit** format from the college website. This document must be signed and uploaded within the Vaze College admission form to successfully complete the process.
- **Protection of College Property:**  
Students must treat college premises, furniture, equipment, and installations with utmost care. Any form of damage, defacement, or vandalism to college property is strictly prohibited and will result in disciplinary action, including fines or cancellation of admission.

## **NOTE ON ATTENDANCE & CONDUCT:**

- **Attendance Policy:** In accordance with **University of Mumbai Ordinance 0.6086**, a minimum of **75% attendance** in both lectures and practicals is mandatory. By joining this Autonomous Institution, students agree to abide by all specific attendance regulations governed by the Autonomy rules.
- **Discipline:** Students are expected to maintain the highest standards of discipline on campus. Students with serious disciplinary complaints or records of misconduct will not be eligible for re-admission in the following academic year (2026-2027).

**Date: 07/05/2026**

**Principal**